

# DAVID CURTAIN CONSULTING PTY LTD

ACN 077 894 976 - as Trustee for The Curtain Family Trust



## BUILDING SURVEYING, TOWN PLANNING AND DEVELOPMENT CONSULTANTS

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## **Building Permit Application-Information to be submitted for Domestic Building Work**

Thank you for selecting David Curtain Consulting as your building permit provider. We aim to deliver a superior, efficient and friendly service. To assist us with processing your application promptly, we request the following information from you:

- 1 completed David Curtain Consultants building permit application form (attached)
- 1 copy of Certificate of Title (a current copy will be accessed by our office on acceptance of appointment)
- 1 copy of builders warranty insurance certificate or owner-builder certificate of consent issued by the Building Practitioners Board
- 1 copy of planning permit and endorsed plans (if applicable)
- 4 copies of architectural plans to scale detailing: *site plan* – showing allotment dimensions, location of proposed building works, site levels, location of buildings on adjoining allotment(s) and any registered easements *floor plan* –dimensioned, clearly differentiating between existing and new conditions for additions/alterations *elevations* – dimensions for building, wall and ceiling heights *sectional elevation* - showing detail of the structure, including timber framing schedule *overshadowing plans* – clearly showing impact on adjoining property's private open space *stormwater drainage design* – location of downpipes, connection to legal point of discharge, stormwater pits and pipes (if applicable) *slab or footing layout plan* (if applicable)
- 4 copies of soil report
- 4 copies of general building specifications - describing materials and methods to be used in construction
- 4 copies of endorsed 5 star energy report
- 4 copies of any engineering design and computations (if applicable)
- 1 copy of the Certificate of Compliance - Regulation 1507 from engineer (if applicable)
- 1 copy of any Report & Consents already obtained from Reporting Authorities (Relevant Council, Water & /or Sewerage Authority or the like)

**NOTE: Documents not exceeding A3 size may be provided as a single copy/set.**